**Wits Open Access Publishing Fund Application Form**

Thank you for your interest in the Wits Open Access Publishing Fund. This form allows you to apply for funds related to Article Processing Charges (APCs) associated with the publication of your article in an accredited Gold Open Access journal. Before applying, please read the “Wits Open Access Publishing Fund” document to verify the eligibility of your application.

**Please complete all shaded areas.**

1. **Applicant information**

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| Title, Name and Surname: | | | | | | | | | |
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| Faculty, School, Research Unit: | | | | | | | | | |
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| Please indicate your affiliation with Wits by placing an X in the appropriate box | | | | | | | | | |
| Academic |  | Profession/ Admin |  | Postdoctoral fellow |  | PhD student |  | Master’s student |  |
| Staff / Student number: | | | | | | | | | |
|  | | | | | | | | | |
| Email address and Cell-phone number: | | | | | | | | | |
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1. **Publication information**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Title of article (or chapter) to be published open access: | | | | | | | | | |
|  | | | | | | | | | |
| Date of publication: | | | | | | | | | |
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| Title of Open Access journal (or book): | | | | | | | | | |
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| Name of publisher: | | | | | | | | | |
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| Please indicate in which index the journal is listed, by placing an X in the appropriate box: | | | | | | | | | |
| Web of Sc |  | IBSS |  | Scopus |  | DHET list |  | Other or chapter |  |

|  |  |
| --- | --- |
| How many authors in total wrote the paper (chapter)? | 6 |
| Please list up to the first 10 names of the Wits co-authors: | |
| 1. . 2. . 3. . 4. . | |

1. **APC details**

|  |  |  |  |  |  |  |  |  |  |
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| Indicate currency on the bill, by placing an X in the appropriate box: | | | | | | | | | |
| **US $** |  | **€** |  | **£** |  | **ZAR** |  | Other (please specify below) |  |
|  | | | | | | | | | |
| Total Article Processing Charges required by the publisher in ZAR: | | | | | | | | | |
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1. **Faculty-Approved Account Code for reimbursement of APC**

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| Faculty Account Code (AKF) (full code–20 digits) (***must be approved by & signed below by Faculty Business/Finance Manager before sending to the Library)*** |
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1. **Endorsement**

|  |  |
| --- | --- |
| **Signatures:** | Date: |
| **Applicant’s signature:**    ……………………………………………………………………………  **Business/ Finance Manager’ signature & contact details:**  ……………………………………………………………………………  Tel. contact number: ……………………………………………………………………….. |  |

Kindly send your completed and signed application form to [bongi.mphuti@wits.ac.za](mailto:bongi.mphuti@wits.ac.za) at the Scholarly Communications and Copyright Services Office, 1st Floor, Wartenweiler Library, East Campus. The original invoice from the publisher, proof of payment in Rands, Faculty-approved AKF account code, and acceptance letter for publication must accompany your application form (scanned format of form is acceptable). On approval of your application the Open Access Fund will reimburse two-thirds of the APC, up to a maximum of R30 000, for qualifying APCs to your Faculty.